MHHS SIT Advisory Group (SITAG) Headline Report

Issue date: 19/06/2024

Meeting number	**SITAG 004.3**		Venue	**Virtual – MS Teams**
Date and time	**17 June 2024 14:00-15:00**		Classification	**Public**

Actions

Area	Action Ref	Action	Owner	Due Date
None				

Decisions

Area	Decision Ref	Description
Recommendation on approval of milestone T3-TE-0038	SITAG-DEC23	SRO approved completion of T3-TE-0038 (SIT Migration Testing Start), subject to work-off requirements

Key Discussion Items

Area	Discussion
SIT Migration Readiness Status and Work-Off	**SIT Migration Readiness**: Programme in final stage of readiness for SIT Migration. Cohort progress to note: Cohort C have reported they will not be ready for SIT Migration (SIT M) commencement on 17 June 2024 and will be a late entrant to SIT M. The Programme are providing support and closely monitoring progress to obtain a 'forecast to complete' (FTC) date for SIT M PIT ahead of entry of Cohort C to SIT M. completion. Cohorts A, B and F are due to complete data loads on 17 June 2024. Should data loads not be completed as planned, Cohort F will be a late entrant to SIT M also. **Cycle 1 Priority CoA and CoS Tests**: Programme provided overview of outstanding tests noting those listed within the meeting slides will be prioritised completion in SIT Functional (SIT F) Cycle 2 (C2), and the SIT M testing schedule has been designed to accommodate this. **Work-Off Plans and T2-TE0650**: Programme provided updates on work-off status for Programme milestone T2-TE0650 (SIT M Preparation Complete) as per the meeting slides.

	SIT Migration Indicative Schedule: Programme provided update on indicative schedule for SIT M as per the meeting slides, highlighting the phasing of SIT M tests with Forward Migration / Change of Agent (CoA) testing commencing in June 2024, and Forward Migration / Change of Supplier (CoS) and Reverse Migration testing commencing from July 2024. The Programme advised there is a dependency on completion of the outstanding SIT F Cycle 1 (C1) CoA and CoS tests to enable Forward Migration / CoS testing to commence in July 2024, and this is being monitored closely and cohort testing directed by the Programme as required.
Recommendation on approval of milestone T3-TE-0038	**T3-TE-0038 Position**: Programme provided an overview of the proposed work-off items relating to the completion of Programme milestone T3-TE-0038 (SIT M Testing Start), per the meeting slides.
	FTIG Recommendation: Programme provided an overview of the results of a poll of FTIG members on whether they recommend SITAG approve the completion of milestone T3-TE-0038 and commencement of SIT M. The Programme acknowledged concerns raised by a minority of FIT members and committed to working to address these concerns by working with individual testing cohorts to determine their specific testing execution models and forecasted progress. The Programme advised consideration was being given to risks with the end dates of respective SIT stages and intended to provide a view of each cohorts predicted completion dates and how this may affect the scheduled testing end date milestones within the Programme Plan. The Programme advised a majority of SIT participants had voted in favour of SITAG approving the completion of milestone T3-TE-0038 and commencement of SIT M. A detailed breakdown of SIT participant voting by cohort can be found within the meeting slides.
	SIT M Programme Recommendation: The Programme recommended SIT M should commence on 17 June 2024, and provided supporting rationale, per the meeting slides. The Programme noted Central Parties are ready to commence and the benefits of commencement, including beginning to uncover SIT M defects as early as possible, outweighed the risks of commencement or benefits of not commencing. The Programme noted the one-week deferral of the decision to commence SIT M had been beneficial in enabling blockers to be addressed but there was no sufficient further benefit in delaying again.
	IPA Recommendations: The IPA advised progress had been made by the Programme in addressing recommendations provided at the extraordinary SITAG on 03 June 2024, and the cohort-by-cohort testing plan proposed by the Programme would address the remaining recommendations. The IPA highlighted the importance of completing the CoA and CoS tests outstanding from C1 to enable later phases of SIT M; the need for a schedule to complete other outstanding test from C1, and; the need for clear tracking of progress through SIT M. The IPA also provided considerations for the cohort-by-cohort plans, per the meeting slides. On the basis the assurance recommendations provided to the Programme were being adequately progressed and noting the disbenefits of delaying SIT M commencement further, the IPA supported the Programme's recommendation that SIT M should commence.
	SITAG Member Comments:
	The Chair invited comments from SIT members:
	- Large Supplier Representative: Requested the Programme consider whether 'abstain' should be provided as an option in FTIG polls (*subject of existing FTIG action: FTIG47-05*). Stated the Large Supplier constituency is not in favour of SIT M commencement, providing the following reasons: - Prerequisites for SIT M not met in C1 against all cohorts, and a lack of clarity on testing choreography and entry/exit criteria - Lack of evidence to support confidence in the Programmes intention to direct increases in testing velocity and a lack of participant alignment on the test phases and sprint plans

o Lack of ability for participants to resource plan

o Constituent's perception the Programme focus is on meeting milestone dates, despite all targeted priority tests from C1 to support entry to SIT M not having been achieved

o A need for all plans and information to be fully embedded before commencement, including the improvements emanating from the SIT F C1 Retrospective Session

- **Elexon** Representative: Supported commencement of SIT M. Highlighted the late entry of Cohort F to SIT M may increase requirements on Elexon to provide support. The Programme acknowledged this and noted the cohort was FTC readiness activities on 17 June 2024.

- **RECCo** Representative: Noted Central Parties voted unanimously in favour of commencement, which indicates there will be a stable platform for testing. Considered testing could commence despite some participants being more ready than others.

- Small Supplier Representative: Acknowledged the unblocking actions undertaken following the deferral of the decision had derisked the immediate blockers to commencement but considered the eleven SIT participants in the FTIG poll not in favour commencement had not improved since the previous poll. Considered that as the perquisite CoA and CoS tests remained unproven overall, the overall commencement of SIT M was not ready either. The Programme acknowledged the concern for participants who did not vote in favour of commencement, and advised this was a key driver in developing cohort-by-cohort plans to support participants.

Recommendation on T3-TE-0038

The Chair invited any objections to approval of T3-TE0038 (SIT Migration Testing Start), to which the Large Supplier Representative and Small Supplier Representative objected for the reasons outlined previously (see above).

The Programme advised it will continue to monitor CoS test readiness as the backlog is completed in Cycle 2 and noted the planned phased commencement of SIT M which will support commencement of now of testing activities which can commence. The Programme also noted the positive feedback from the retrospective and 'Day in the Life' (DITL) sessions. The Programme will continue to review testing end dates end dates as the cohort-by-cohort plans and forecasts are developed. The Programme reiterated the benefits of commencement in terms of allowing defects to be identified as soon as possible.

The Chair note the views expressed and considered there were risks associated with both commencing and not commencing SIT M, but believed the risks of not commencing were greater. The Chair noted the onus on the Programme to manage the risks of commencement, monitor progress and any challenges closely, and for the IPA to monitor and provide input.

The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the completion of Programme milestone T3-TE-0038 and commencement of SIT M testing (**DECISION STIAG-DEC23** – recording timestamp 00:34:00).

Date of next meeting: 19 June 2024

Attendees

Chair
Chris Welby (Chair)   MHHS SRO

Industry Representatives
Ellen Crawford (on behalf of Graham Wood)   Large Supplier Representative
Gavin Gallimore   DCC Representative
Jonny Moore   RECCo Representative
James Murphy   Supplier Agent Representative (Independent)
Santosh Vasudevan   Elexon Representative
Shaun Brundrett   Small Supplier Representative
Stacey Buck   IDNO Representative
Terri Hamilton   DNO Representative

MHHS
Adrian Ackroyd   Test Delivery Manager
Dom Mooney   Test Manager
Ewan Cameron   PPC Team
Fraser Mathieson   Governance Lead
Jason Brogden   Programme Industry SME
John Wiggins
Keith Clark   Programme Manager
Kevin Davis   Test Team
Kiran Raj   Design Team
Lee Cox   Test Lead
Philip McCann   Governance Lead
Richard Puddephatt

Other Attendees
Andy MacFaul   Ofgem
Bhoopal Breddy   IPA
Jenny Boothe   Ofgem
Paul Daniels   DIP Provider
Renata Yussupova   IPA
Talor Thorpe   IPA
Steve Mullins   IPA

Apologies

Richard Marriot   NGESO Representative
Seat vacant   Supplier Agent Representative
Seat vacant   Medium Supplier Representative
Confirmed not filling seat   Consumer Representative
Confirmed not filling seat   I&C Supplier Representative